

**TOWN OF WILLIAMSPORT
MAYOR AND COUNCIL MEETING MINUTES
August 8, 2011**

A regular meeting of the Williamsport Mayor and Council was held on August 8, 2011, at the Williamsport Town Hall in Williamsport, MD at 7:00 p.m.

In attendance were:

Mayor James G. McCleaf II
Asst. Mayor Anthony Drury
Councilwoman Joan Knode
Councilman Jim Kalbfleisch
Councilwoman Maya Haines
Councilman Bill Green
Councilman Tim Fraker
Town Attorney Ed Kuczynski

Also, present Donnie Stotemyer, Town Clerk

Mayor James G. McCleaf II called the meeting to order. Mayor McCleaf asked all in attendance to stand for a moment of silence followed by the pledge of allegiance.

A motion was made by Councilman Tim Fraker to accept the minutes of the regular meeting held July 11, 2011, workshop meeting minutes from August 1, 2011, seconded by Asst. Mayor Anthony Drury with all voting in favor motion carried.

Financial Report

Mayor McCleaf advised there was no financial report due to the annual financial audit being conducted by Draper and McGinley auditing firm.

Guests

None

Correspondence

Mayor Jim McCleaf read a thank you note from Mirage Sound thanking the Mayor and Council for hosting a great Barnfest Event. Mirage Sound was pleased to have been part of the Barnfest Event and is looking forward to working with everyone in the future.

Mayor James McCleaf informed the Council that everyone is invited to attend "Remembrance in the Park" memorial ceremony in the Washington County Emergency Services Tribute Gardens at Hagerstown City Park. Mark the date of Tuesday, September 13, 2011, at 7:00 pm in the Hagerstown City Park to join Washington County Citizens Corp, Elected officials and

representatives from law enforcement, fire, emergency medical services and active military to honor our fallen heroes.

Mayor James McCleaf informed the Council Walk with Tori is scheduled for Sunday, September 11, 2011 Doubs Woods Park, registration at 1:00 pm, start time 3:00. Please help to find a cure for Scleroderma.

Reports:

Board of Elections Supervisor

No report

Board of Zoning and Appeals

Town Attorney Ed Kuczynski reported that Brooke Grove Foundation will have an upcoming Board of Zoning Appeals hearing.

History and Museum Board

Jerry Knode of the Museum and History Board reported on the upcoming Williamsport Days event scheduled for August 27 and 28, 2011 in Byron Memorial Park. He reported on Civil War Retreat in Williamsport was well attended. Pickers in the Barn is scheduled for Sunday, August 28, 2011. He also reported author Tim Snyder would be conducting a book signing.

Planning Commission

Mayor James McCleaf reported on the following:

Permits Reviewed:

2011-021	22 N. Conococheague St.	Addition unattached building	Approved
2011-022	134 Sunset Avenue	Addition unattached building	Approved
2011-023	316 S. Artizan Street	Fire damage repair to dwelling	Approved
2011-024	4 – 8 Springfield Lane	Define simplified plat	Approved
2011-025	234 Maplehurst Avenue	Add porch to front of dwelling	Approved
2011-026	Church Street	Replace existing roof	Approved
2011-027	N. Artizan Street	New Signage	

Meetings:

Ronnie Byers - Off- Street parking area to rear of 20 N. Conococheague Street being incomplete Zoning Map information being compiled for transfer to Town Engineering Company.

Outstanding Business:
Buffer Ordinance

Demolition Ordinance
Update Zoning Map
Fee Table
Printer Availability

The Planning and Zoning Commission meets weekly on Wednesday at 10:00 a.m., unless no agenda present

Land Use

No report

Legal Council

No report

Sheriff's Report

Mayor James G. McCleaf II gave the Sheriff's report for July 2011.

Council report

Councilman James Kalbfleisch reported on the following:

- **Wholesale Power Supply** – The Town continues to pursue the option to extend the current power supply contract with Allegheny for another year beginning June 1, 2013.
 - Expectations are that the new extension would result in an additional reduction in power supply costs in comparison to current rates.
- **Retail Rate Filing** – The filing is currently under review by the Town's counsel and anticipates completion within two weeks.
 - Once the filing is submitted to the Maryland Public Service Commission ("PSC"), the hearings will be suspended for no more than 120 days while PSC Staff and the Office of People's Council build their testimony regarding this case.
- **Tariff Maintenance** – August 16, 2011 the PSC will hold a public rule making session regarding several regulation changes to "Net Metering".
 - Once completed, the Town will update the rules and regulations in the tariff to incorporate Net Metering for the first time.
 - Filing of a revised tariff will follow the conclusion of the retail rate filing anticipated in the first quarter of 2012.
- **Metering upgrades** - Starting in the fall of 2011, the Town will begin to replace all customer meters with remote radio read capabilities to expedite reading and billing for both electric and water meters.
 - The Town anticipates completion of this process over the course of the next 12 months.

Councilman Tim Fraker reported on the following concerning the pool

- 1.) Had over 500 children take Red Cross swimming lessons at the pool, with many passing their classes.
- 2.) 80 Boy Scout Jamboree campers swam at the pool from July 11-15 with some earning their Aquanaut badges during their swim time.
- 3.) 16 private parties have been held at the pool, with 7 more planned throughout the rest of August.
- 4.) Williamsport Rec. Camp, Rehoboth UMC Day Care, and Citi Kids continue to use the pool at least 3 days per week.
- 5.) Back to School Bash, Family Buck Night Byron Memorial Park, Monday, August 22, 2011 6-10 P.M. Everything is a Dollar!

Councilwoman Joan Knode reported numerous events have been scheduled for the Springfield Farm Barn including weddings, concerts, community events, band alumni. If anyone would like to see any additions to the Town Newsletter please let her know. She would also like to see the blinds and chairs in the Community building replaced. She has also reported she already has Spring wedding bookings for the Springfield Barn for 2013. She congratulated Councilman Bill Green on the birth of his new baby.

Asst. Mayor Tony Drury reported that he attended the National Night Out in Williamsport and it was well attended and thought it was the best one in the county. He also reported on the water meter project is near completion and there are nine more meters to be installed.

Councilman Bill Green reported that Bike Night was a huge success. He only received one complaint during the event - the beer garden went great with no problems reported. He advised the Pirate Plunder Event is scheduled for Sunday, September 18, 2011. He asked everyone to check out the new Facebook page "You Know You're From Williamsport When."

Councilwoman Maya Haines reported she has been reaching out to the residents in the community. She is trying to get involved in activities that are taking place in the Town's park. She also raised some concerns on the planning for this year's Williamsport Days events. She reported that she received no complaints on the Fourth of July event held in Byron Memorial Park.

Mayor's Report

Mayor James McCleaf thanked Deputy Witmer and Willison for planning a great National Night Out event in Williamsport. He welcomed Town of Williamsport Boy Scout Troop 17 that was in attendance. He reported that the Bike Night event in Williamsport went well. The Cruise in Car Show that was held in Byron Memorial Park was well attended and everyone had a great time.

He also advised it is audit time and the financial audit will be presented at the September workshop tentatively.

Unfinished Business

Town Attorney Ed Kuczynski reviewed with the Council concerns about truck traffic in Town Center of Williamsport. He stated if you stop truck traffic just on N. Conococheague Street you will need to create signage and the Council will need to adopt an ordinance concerning truck traffic. He also stated that the Town will need to make sure that the Washington County Sheriffs Dept or MD State Police will be willing to enforce this ordinance. The Town will also need to educate the truck drivers on the adoption of this ordinance. Signs will need to be posted at both ends of town. This ordinance could be introduced at next month's meeting and passed at the following month's meeting. Councilman Jim Kalbfleisch stated that he has observed truck traffic decrease traveling through town center and truck traffic increase on MD Rt 11.

Mayor McCleaf reviewed with the Council the Overlay Project scheduled for East and West Frederick Street. It will be advertised for bid. Mayor McCleaf explained concerning the issues with the compaction test. When the streets are milled, if there was any evidence of soft spots underneath the pavement that these areas would be revealed once the milling process was completed. Town Attorney Ed Kuczynski stated go through milling process, bid milling, follow on time frame with overlay. Two step process. Mayor McCleaf would give W. F. Delawter ample time to fix soft spots that need repaired and if no action by W. F. Delawter the bonding company would be held liable. Town Attorney Ed Kuczynski advised the Council that they would have to give W. F. Delawter the ability to correct the areas that need addressed.

Mayor McCleaf explained to the Council that the JFK 50 mile hike and run Committee is seeking permission from the Town of Williamsport for part of the race to run through Williamsport. Councilwoman Maya Haines made a motion to grant permission to the JFK 50 Mile Hike and Run Committee to allow part of the race to run through Williamsport. Seconded by Councilman Bill Green with all voting in favor motion carried.

Mayor McCleaf informed the Council that the Town of Williamsport will be constructing new entry way signs. The sign designs have been approved by the MD State Highway Administration and will be constructed with the assistance of the MD Department of Corrections.

New Business

Mayor James McCleaf reported that Breast Cancer Awareness Cumberland Valley Inc. is requesting permission to tie pink ribbons on the parking meters, utility poles and trees along the main thoroughfare in your town. The Park in the Pink awareness ribbons will be placed Monday, October 10, 2011 and removed Friday, October 14, 2011 by their volunteers. The Park in the Pink Awareness Campaign is held in conjunction with their pink ribbon events held during Breast Cancer Awareness month. Councilwoman Maya Haines made a motion to grant permission to the Breast Cancer Awareness Cumberland Valley to tie pink ribbons on parking meters, utility poles and trees along the main thoroughfare in the town of Williamsport.. Seconded by Councilwoman Joan Knoded with all voting in favor motion carried

Mayor James McCleaf reviewed with the Council the creation of this 3-way stop. The Council was in agreement with creating the new stop.

Mayor James McCleaf asked the Council if they would like to provide a monetary donation to the Conococheague Little League which will be representing the State of Maryland in the Little League World Series. The Council was all in agreement with providing a donation.

Citizen Participation

Town resident Carolyn Spinney raised concerns of tractor trailers traveling up South Artizan Street and she also stated there was a lot of other truck traffic.

Town resident Chris Grimes explained to the Mayor and Council that Ms. Bobbi Cole, town resident, is in charge of the Williamsport Days and takes care of all the vendors for this event. Town resident Mr. Jimmy Black takes care of the entertainment for this event. Ms. Grimes also questioned the Mayor and Council on where they are at with the reconstruction of the tenant house project. Mayor McCleaf explained that the tenant house was going to be completely restored.

Boy scouts from Town of Williamsport Troop 17 was present and asked the Mayor and Council if they could assist with problems in the Town. Mayor McCleaf stated that they could help with projects in town which would include stream restoration in Byron Memorial Park and with the cleaning of cemetery markers in Riverview Cemetery.

Town resident Mr. Gary Grimes questioned the Mayor and Council about a trolley that would be used for the Williamsport Days event - if it was ok to pay for from the event's funds. Mayor McCleaf stated he didn't understand what Mr. Grimes was talking about.

Pastor Tom Perry town resident and C & O Canal Association member informed the Council that the C & O Canal Association had allocated \$1000 to cover the expense for the trolley to provide transportation for people attending the Williamsport Days event. Mayor McCleaf informed everyone that the Deputy Director for the National Park Service just visited the C & O Canal Cushwa Basin.

Mayor McCleaf informed the Mayor and Council that the town would be extending the deadline for payment on the town's electric bills for an additional 10 days.

Town resident Earl Pereschuk raised concerns about not allowing truck traffic in town center and would the new ordinance that would be implemented allow local deliveries. Mayor McCleaf explained this would be permitted.

Town resident Ken Lafferty raised concerns to the Mayor and Council concerning that residents are not cleaning up after their dogs and cats. Mr. Lafferty asked if a reminder could be placed in the Town Newsletter to curb your animal.

A motion was made by Councilman Jim Kalbfleisch to adjourn, seconded by Asst. Mayor Tony Drury with all voting in favor, motion carried, meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer
Town Clerk
Town of Williamsport